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Minutes of Meetings of Council & Executive

Held: 5.15pm on Tuesday 9 February 2016
Neil Forsyth Room
Level 1
205 William St, Melbourne

Meeting commenced at: 5:16pm

	Item	Action
1	Present: Glenn McGowan QC (Chair), Carlo Dellora (Honorary Treasurer), Shannon Finegan (Assistant Treasurer), Daye Gang, Campbell Thomson, Tom Danos, Matthew Albert, Deanne Koonwhyte, Jasmine Alcon, Robert Bujnowski.	
	Apologies: Hon Justice Bromberg, Jennifer Batrouney QC, Lucy Line	
2	Minutes of planning meeting 8 December 2015, accepted and circulated. No matters arising.	
3	Events	
	Opening of the Legal Year Catering, Welcome to Country organisation has been paid. Still to pay Triggs. - Very well received Very good judicial attendance. - Issues	Dellora - to check and confirm that all payments have been sent and received.
	Upcoming functions - ?Ambassador into people smuggling panel discussion - Other functions - Fundraising dinner 2016	Finegan - stay in contact with ambassador in view of running function. All - consider appropriate speakers for fundraising dinner.

	Judicial independence roundtable Meeting held on 11 December at Law Institute of Victoria. Article published in LIJ.	
4	Submissions, articles, proceedings, projects	
	DFAT - NGO Forum on Human Rights	Gang - Report to follow.
	Sri Lanka Evidence Project Possible similar project being run by Public Interest Advocacy Centre. Interview weekend set for 19th/20th March. We require volunteers for this event. Koonwhyte and Alcon keen to help out. Organisers would like more lawyer engagement, especially from barristers.	Thomson - organising; Finegan - put out EOI in webpage / social media.
	Sponsoring foreign human rights lawyer to undertake Bar Readers' Course. Progressing slowly, hopefully will be ready to action for September intake of Bar Readers' Course. Tim Lindsey is working to find candidate.	
	Junior Lawyer projects - Research projects - Project mentors - Interview short films Informal meeting to follow council meeting. See further minutes.	
	Organisation of Biennial General Meeting To be held on 10 May.	
5	Administrative matters	
	Incorporation - Held Over	
	Memberships	
	Administrative assistance New executive members to assist. Welcome to Daye Gang, Assistant Secretary, and Jasmine Alcon, Admin Assistant.	Finegan
	Website upgrade update Underway. Launch on 19 February.	Finegan - follow up with web designer, front end design.
	President's report	Bromberg J
	Chairman's report	McGowan
	Secretary General's report Welcoming new Secretary, Lucy Line. Many thanks to Daniel Nguyen for his hard work.	
	Financial report	Dellora

6	General business	
	McGowan to present the Monash University Public International Law Prize in April.	

Council meetings are held on the second Tuesday of the month at 5.15pm in the Neil Forsyth Room, 1st floor, Owen Dixon Chambers East, 205 William St, Melbourne.

The meetings for 2016 are:

8 March

12 April

10 May

14 June

12 July

9 August

13 September

11 October

8 November

13 December (which will serve as the Planning Meeting for 2017)